

COLUMN 1	COLUMN 2	COLUMN 3	COLUMN 4
(1) Topic (one sentence description of the decision being sought) (2) Who will take decision (3) Give date or period within which decision is to be taken (4) Directorate contact (include e-mail and telephone)	(5) Principal Groups/Organisations to be consulted before decision is made (6) Method of consultation (external only [if applicable])	(7) Name of person(s) to whom representations can be made (e-mail/telephone) (8) When should they be made by (closing date)	(9) List background documents submitted to Cabinet/Cabinet Member in respect of the decision (10) Is this information unrestricted or exempt? (11) Date first entered in Notice
KEY 42/19/20 (1) Inter-Authority Agreement with Kent County Council for recycling and waste collection (2) Cabinet (3) 6 July 2020 (4) Roger Walton, Strategic Director (Operations and Commercial) - roger.walton@dover.gov.uk ; 01304 872420	(5) Not applicable (6) Not applicable	(7) Roger Walton, Strategic Director (Operations and Commercial) – 01304 872420; roger.walton@dover.gov.uk (8) 15 June 2020	(9) Cabinet report and Inter-Authority Agreement between KCC and DDC (10) Unrestricted (11) 1 May 2020
Brief Details of Item: (Please provide information about the contents of this item and the reason for decision.) To agree the Inter-Authority Agreement between Kent County Council and Dover District Council for recycling and waste collections.			
Deadline for Item: (Please indicate the date and whether this is statutory, operational or to meet the requirements of another agency.) Operational - agreement will need to be made prior to the current agreement between Kent County Council and Dover District Council expiring in January 2021.			